

TO: EXECUTIVE MEMBER ADULTS SERVICES, HEALTH AND HOUSING
DATE: 25 July 2014

EASTERN ROAD PROCUREMENT PLAN
Director of Children Young People & Learning

1 PURPOSE OF REPORT

- 1.1 The purpose of this report is to approve the Procurement Plan for the construction works to convert the Eastern Road premises into a 56 place Special Educational Needs (SEN) Facility.

2 RECOMMENDATION

- 2.1 **That the Executive Member approves the Procurement Plan for the construction works to convert the Eastern Road premises into a 56 place SEN Facility as set out in the attached Restricted Appendix A.**

3 REASON FOR RECOMMENDATION

- 3.1 It is a requirement of Contract Standing Orders that the Executive Member approves Procurement Plans with a value in excess of £400,000.
- 3.2 This decision seeks approval for the procurement process. Capital grant funding from the Department for Education (DfE) to finance this project has already been accepted by the Executive in October 2013.

ALTERNATIVE OPTIONS CONSIDERED

- 4.1 None.

5 SUPPORTING INFORMATION

Background

- 5.1 The need for additional SEN school places in Bracknell Forest was identified in the 2013-18 School Places Plan.
- 5.2 In 2011 the Eastern Road building was vacated by Adult Social Care, Health & Housing, becoming available for alternative use.
- 5.3 In August 2013 the Council was awarded a DfE capital grant under the Targeted Basic Need for the conversion of this building into an SEN facility.

Procurement Plan

- 5.2 The procurement plan forms the attached confidential APPENDIX A. This report seeks agreement to the procurement process only. Approval to the award of contract for these works will be subject of a later report.

Unrestricted

Financial Information

- 5.3 Funding for this project is being drawn from a number of sources of which the most significant are the DfE capital grants for Targeted Basic Need.
- 5.4 There is an expectation that the Council will benefit from revenue savings associated with this scheme through reduced payments for pupil transport and landlord rent. Savings on pupil placement costs will accrue to the Schools Budget, which is outside the control of the council.

6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

Borough Solicitor

- 6.1 Comments added to the Procurement Plan.

Borough Treasurer

- 6.2 The Borough Treasurer is satisfied that no significant financial implications arise from approving the attached procurement plan. A separate decision will be required before the contract is awarded and costs incurred.

Impact Assessment

- 6.3 An Equalities Impact Assessment has been completed and forms part of the Procurement Plan.

Strategic Risk Management Issues

- 6.4 Risk Management issues are set out in the Procurement Plan.

7 CONSULTATION

- 7.1 Council Officers including the Head of Procurement, Head of Departmental Finance, Capital Construction Category Manager, Service Efficiency Steering Group and Assistant Borough Solicitor were consulted in the drafting of the Plan.
- 7.2 Garth Hill College will be the provider of the new school places at the Eastern Road site, and the Principal of Garth Hill College has been consulted on the details of the proposed construction works.

Background Papers

Restricted APPENDIX A – Procurement Plan

Contacts for further Information

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